

Otūmoetai Working Group Meeting Minutes



Date: 24 March 2025

Time: 1.00 pm

Location: TCC L0 R4

Attendees: Ross Hudson (TCC), Paul Dunphy (BVL), Amanda Lowry (CR), Shannon Hannah (EVO), David Pearce (CR), Alison Law (TCC), Matt King (CR), Brendon Rope (Smartz), Michelle Wood (TCC / minutes)

Apologies: Paula Neems (CR), Russell Gordon (CR), Tina Harris-Ririnui (BVL), Jenna Waite-Leonard (TCC)

Agree previous minutes	<ul style="list-style-type: none"> • Agreed.
Feedback on Brendon's options report and the Geotech report	<ul style="list-style-type: none"> • Reframe bore consent references to "due to be consented". • Action: Page 13 paragraph 1. Matt to draft a replacement paragraph to summarise the view of the community reps. Once wording has been agreed, the group will vote via email so we have a clear recommendation from the working group community reps, to put forward to Council. • Agreed. Modify table 4 to separate out employee expenses to show figures both with and without overheads. • Action: Paul to provide employee expenses and overhead figures to Brendon. • Action: Annual maintenance budget needs to be added to the plan.
Recommendation to Council	<ul style="list-style-type: none"> • Report to note clearly community reps views and recommendation. • There will be an opportunity for community reps to speak at the Council meeting that considers the Otūmoetai Pool decision. • Agreed. Option 4c (invest to transform) with a 7 year deferral of resin flooring and like for like fabric roof replacement. To be accelerated if Memorial Pool doesn't go ahead. • Agreed. Timing would be best suited to be in FY 2027/2028, so as to not coincide with Baywave 20 year closure. Timing in that year to be discussed / agreed to best meet needs of community and suitable time for the type of work required. • Alison noted that the report to Council will clearly show the working group recommendation. The final decision will be Councils.
General Business	<ul style="list-style-type: none"> • None.
Agreed Community Messaging	<ul style="list-style-type: none"> • Minutes to be published on Bay Venues website. • Recommendations are nearly ready.

	<ul style="list-style-type: none"> The position taken, once wording has been agreed (as per the agreement relating to option 4c). Meeting date that Council is considering recommendations.
Next Steps	<ul style="list-style-type: none"> Report seeking a decision will likely be going to Council in May/June. Action: Alison to keep the group informed of confirmed Council meeting date and the opportunity to speak.
Meeting closed	<ul style="list-style-type: none"> Meeting closed: 2.20pm. Next meeting : It was agreed that no further meetings are required at this stage.

Actions arising:

Date:	Responsible:	Actions Required:	Tracker:
26 Mar 25	Matt King	Draft replacement first paragraph on page 13.	
26 Mar 25	Paul Dunphy	Provide employee expenses and overhead figures to Brendon.	
26 Mar 25	Paul Dunphy	Forward Mark's updated report with ramp info to the group.	
26 Mar 25	Brendon Rope	Annual maintenance budget needs to be added to the plan.	
26 Mar 25	Alison Law	Keep the group informed of confirmed Council meeting date and the opportunity to speak.	